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Table of Actions due to be completed by March 2022

Action Number	Initiative	Status	Latest Update	Next Steps
Action 01	By March 2022, create a Fleet Decarbonisation Plan that maps the transition of our own fleet to low or zero emission by 2030 including detailing carbon savings.	Completed	A draft strategy has been produced identifying a route to net zero emissions for the Council's fleet. Transport operations are primarily linked to waste and recycling operations and account for approximately 51% of our CO ₂ e emissions, however after purchasing green energy through the green tariff, it is effectively 80% of the Council's current emissions.	Now that the draft strategy has been written further work is required to explore the current market for electrically powered vehicles to establish how our fleet could be reconfigured to reduce CO ₂ emissions. Demonstrations of two HGV vehicles that are currently on the market have been organised for later in the year. Alongside this work stream officers are in the process of exploring possible future service delivery models and this will eventually include the financial impact of any potential changes.
Action 02	Review consumer advice provided via our communications channels	Completed	This information is available on the Council's website and on www.letstalk.uttlesford.gov.uk/	The public content on both websites will be reviewed and updated on a periodic basis to ensure that information is available and up to date.
Action 03	Governance processes established for future decision making on climate change project spending.	Completed	It has been established that projects within the Climate Change Action Plan will follow the Council's existing Governance arrangements and the CCAP will form one workstream within the Blueprint Uttlesford Programme.	Business as usual task to ensure correct governance arrangements are used.
Action 04	Scoping and delivery of district-wide decarbonisation projects (for instance mapping where EV charging points need to go, how to take whole villages off oil and onto renewable energy) and local energy generation projects identified.	On track	The Local Energy Asset Representation mapping has been completed. It provides a rich dataset of energy assets and demand across Uttlesford which is useful for future planning towards decarbonisation. This is particularly important in areas which are not on the gas grid and which will have to eventually swap oil or LPG	Further work on this project to be rolled into 2022-23 delivery plan and will be monitored by the Climate Change Officer.

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			<p>boilers for air or ground source heat pumps.</p> <p>A pilot project (combining UDC, ECC, Littlebury Parish Council, Saffron Walden Community Energy and UKPN) is underway in Littlebury to engage and inform residents on insulation and other measures to prepare for the transition. The learnings from this project will inform a rollout at scale across the district.</p>	
Action 05	Travel survey Map to understand where and how people travel (building on the Local Plan consultation feedback that travel is an important issue)	On Track	<p>The survey on improvements that can be made to improve active travel infrastructure is now complete (with over 2,000 responses from the Community). The survey captures perceived and real barriers to active travel that can then be addressed over time.</p>	<p>The results from the survey are now being coded and organised by potential delivery organisation for example Essex County Council, Local Highways panel or developer contributions etc. The results will also feed into the Local Cycling and Walking Infrastructure Plan.</p>
Action 06	Installing EV charging points at housing owned by UDC	Delayed	<p>Assessment of UDC-owned housing sites for non-driveway parking requirements March 22 deadline has been missed due to lack of data on parking at UDC-owned housing sites.</p>	<p>Further work on this project to be rolled into 2022-23 service plans and will be monitored by the Corporate Management Team via the Climate Change Officer.</p>
Action 07	Information campaign to highlight dangers to health from the pollution generated by idling engines.	Complete	<p>Materials have been designed and printed and will be used throughout the year.</p>	<p>Targeted campaign planned on 16 June 2022 – National Clean Air Day.</p>
Action 08	Review the procurement process including Scope 3 (which are essentially indirectly created emissions) and social value	Complete	<p>Plans to ensure that Scope 3 emissions and social value are built into future procurement exercises are in place and will be considered as part of evaluation criteria.</p>	<p>Review at end of Financial year in conjunction with procurement team.</p>

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Action 09	Review energy use footprint of our fuel.	Complete	The Council moved to a green energy Tariff in 2020 and reducing significantly our CO2e emissions and therefore the bulk of this action can be considered complete. However, it is important to continue to consider energy use as part of Business as Usual activities.	It will be necessary to periodically review our energy use and explore opportunities for energy use reduction, within the context of future working practices. This part of the CCAP should be built into future plans linked to BluePrint Uttlesford.
Action 10	Review resilience plans in the light of potential for heatwaves and flooding.	On-Track	As part of the Essex Local Resilience Forum, plans for dealing with potential impacts of Climate change have been prepared. These include heavy rainfall and storms, as well as heatwaves.	Continue to monitor and consider any emerging community risks linking back to the Essex LRF and the Council's Emergency Planning Officer.
Action 11	Map opportunities for biodiversity	Complete	A project to identify sites that are valued by the local community has been completed and information gained has been mapped. This information can be used to support the overarching green infrastructure plan for the district.	Explore how this data can be built into the local plan supporting documents and policies to help maximise the opportunities to protect and enhance biodiversity.
Action 12	Working with ECC develop a greater understanding the carbon impact of UDC recycling services to enable future service changes to be fully understood, in terms of both carbon reduction and recycling performance	On Track	Essex County Council is leading a project to replace the Joint Municipal Waste Management Strategy for Essex. The replacement is being developed with full involvement from Borough, City and District Councils and includes service modelling to help plan future services. Key metrics within the models are carbon savings and recycling performance. The overall strategy will have carbon reduction and improved environmental performance at its core.	The Council will continue to need to engage with the JMWMS programme and will start to make service design decisions. This process will need to be managed (at UDC) through the Waste Strategy Panel and link to BluePrint Uttlesford.

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Table of Actions due to be completed by December 2022

Action Number	Initiative	Status	Latest Update	Next Steps
Action 13	Reduce carbon footprint of UDC business travel and travel to work through use of zero emission vehicles and or changes in ways of working, seeking to be carbon neutral by 2030	On Track	Project scoping has been carried out and an initial discussion held at CMT.	Continue to evaluate the potential ways to reduce business travel or, where it can not be avoided, encouraging the most carbon efficient option.
Action 14	Local Cycling and Walking Infrastructure plan (LCWIP)	On Track	An early draft of the plan has been written. Feedback from travel map survey needs to be included	Officers will continue to seek input from Essex County Council (subject to ECC capacity) on technical aspects of the plan with the aim of finalising the first draft of the plan on time.
Action 15	Encouraging active travel: Micro-mobility schemes.	Delayed	This project relies on capacity at both ECC and UDC. The project has not progressed as far as planned at this stage.	Officers will continue to explore how this project can be brought back on track & reporting back to the Climate Change Working Group as required.
Action 16	Car club (EVs). This could be tied in with pool cars for business use by UDC staff, for instance if available to hire as a part of a car club.	On Track	Initial investigations have been made into the potential for an EV car club in Uttlesford. It is clear that it would require an anchor client such as UDC to make it viable for a car club operate in the area. UDC may or may not be a viable client for this project as we adjust to a more hybrid approach to office/home working. Kick-start funding for an EV car club in Saffron Walden is now possible with the Clean Air Grant and this could be used for council and museum staff where the journey starts and ends in SW.	Officers will continue to investigate potential EV car club solutions and when a suitable solution is developed any decision to progress will be taken through the Council's normal governance processes for approval.
Action 17	Bundle on-street parking spaces so that profitable and unprofitable	On Track	The Local Energy Asset Representation mapping, carried out	Continue to work with ECC to help deliver on street charging points across the district.

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	spaces are combined in packages, to prevent cherry picking of the profitable spaces and future public subsidy of unprofitable spaces.		in 2021, has identified areas of Uttlesford with and without high levels of off-street parking. This information has already been passed to the ECC on-street EV charging team. The team requested suggestions of two locations for EV charging points in Uttlesford and this information helped provide the data. The County is preparing an EV charging strategy. It is recommended that the draft be scanned for its suitability for Uttlesford (and to ensure that it doesn't discourage charging as a method of discouraging cars in rural areas)	
Action 18	Enforce Minimum Energy Efficiency Standards (MEES)		A verbal update will be provided at the meeting on this action.	
Action 19	A published checklist relating to energy efficiency standards be published for developers to consider as part of their proposals		A verbal update will be provided at the meeting on this action.	
Action 20	Retrofit community buildings in Uttlesford - partnership between UDC and parishes where advantages of scale can be identified.	Not Started	This project has not yet started however could be linked with the pilot local energy project that is now on-going in Littlebury.	Continue to explore options to take this action forward reporting back to the Climate Change Working Group as required.

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Action 21	Improve biodiversity net gain (BNG) as per Environment Act.	On Track	The Local Plan team will include a policy on Biodiversity Net Gain within the emerging Local Plan.	Continue to explore the most advantageous way to improve Biodiversity in connection to new development and ensuring that developer commitments made through the planning process are delivered.
Action 22	Reviewing our domestic and commercial waste collection offers	On Track	The Council is participating in the development of a new Joint Municipal Waste Management Strategy (JMWMS) for Essex. This document will focus on improving recycling performance across the County and will consider a range of environmental measures to assess future service delivery models (including disposal).	Work on the JMWMS will continue and will provide detailed information on potential service delivery models for UDC to consider. This work will be managed by the Waste Strategy Panel and any decisions required will be sought through the Council's normal governance processes.
Action 23	Promote ways to reduce food waste and promote food waste recycling	On Track	Plans to promote reducing waste but specifically food waste are underway and will be rolled out from early summer. Efforts will be made to ensure that local UDC campaigns also align with national and county level messages to help avoid confusing residents.	This work will continue throughout 2022-23 and has been built into service plans.
Action 24	Shift residents thinking from 'avoiding landfill' towards minimising resource usage and a circular economy (including reducing single-use plastic).	On Track	This action links to 23 and plans are in place to address these issues over the coming year.	This work will continue throughout 2022-23 and has been built into service plans.
Action 25	Improve the capture of material for recycling (within current and then emerging waste disposal/treatment frameworks) to reduce contamination.	On Track	This action links to 23 and plans are in place to address these issues over the coming year.	This work will continue throughout 2022-23 and has been built into service plans.